

# MoFORCE Training for Television & Film

a project of

## The Mohamed Amin Foundation

### Criteria and Information for Application 1st-Year Diploma in Principles and Techniques of Television and Film Production 2nd-Year Advanced Diploma in Production and Post- Production for Television and Film 3rd-Year Internship Programme

The Mohamed Amin Foundation established the MoFORCE Training Centre in 1998 in memory of the late Mohamed Mo Amin and offers a 2-Year set of Diploma courses in Television & Film Production and a 3rd-Year Internship Programme for selected students. Professionals from the TV industry deliver the coursework and hands-on training. Courses are full time and very technical in nature. Graduates will be qualified to take up employment in the television and film industry. Based on merit and performance, 1st-Year Diploma graduates are selected for study in the 2nd-Year and a limited number of graduates from the 2nd-Year Advanced Diploma may be invited for the 3rd-Year Internship Programme. See Tuition Fees for the 1st and 2nd-Year Diplomas. Limited Scholarships are available, based on need and merit.

#### Selection for 1st-Year study in 2011:

Completed applications must be in by Friday 15 Oct. 2010. Selection takes place in November 2010, with interviews on 5 Nov and 6 Nov 2010. Only 9 candidates will be selected. The Academic Year will run from 7 Feb to 3 Dec 2011. Application forms at Ksh 600 are available until 8 Oct 2010 between Mon – Thurs (9am - 4pm) at the Training Centre (see Location) or from our website [www.moforce.com](http://www.moforce.com).

#### The 1st-Year Diploma in Principles and Techniques of Television & Film Production will include:

- Understanding Video: Signals, Formats, Systems Eng.
- 100% Hands-on-Learning in all phases of television
- Program production: camera work, sound, lighting, scripting, video editing, producing & directing
- Television Journalism: dynamic news production, news copy writing, interviewing techniques and ethics.
- Single Camera Drama.
- Film Appreciation • Personal Skills Development

#### Eligibility

Applicants must comply with the following:

- Minimum O levels or equivalent
- Minimum B grade English and Science and /or experience in the TV Industry / or post graduate study
- GOOD computer literacy. You will be tested
- GOOD English writing/ speaking ability
- A keen desire and utmost dedication to enter the world of broadcast television
- Ability to meet the fees and the requirements
- Recommended age of 21 years and above

#### NOTE

- We do not offer still photography or print journalism at the present time. No accommodation or meals are provided.
- Re-application is permissible only after consultation with the Director or when you have been requested to re-apply.
- 2nd-Year Advanced Diploma courses are only available to graduates of the 1st-Year Diploma.

#### Other requirements

- 2 recent passport photos, copy of ID/Passport, typed CV, certificates, 2 reference letters with contactable tel nos.
- Typed essay (approx. 400 words), stating why YOU should be one of the candidates selected to enter this prestigious course. **DO NOT** write an essay on the value of TV
- Fee paying candidates: A letter of guarantee for enrolment fee and tuition fee payment
- Scholarship candidates: A one-page plea with proof of financial need and guarantee letter for the enrolment fee
- The guarantor must present him/herself at the Training Centre together with the applicant, to verify the guarantee (bring ID/ Passport please)

#### Location and Class Times

MoFORCE Training for Television & Film,  
3 Mzima Springs Road (off James Gichuru Rd, opposite Strathmore School), Lavington, Nairobi  
Monday – Friday students are expected to arrive by 08:45  
Classes start 09:00 sharp until 16:30. Punctuality is enforced.

#### Tuition Fees 2011: 1st-Year Diploma

##### Kenya/Uganda/Tanzania citizens/residents

**Enrolment Fee:** Ksh 50,000 payable by 18 Nov 2010 to guarantee your position in 2011 PLUS

**Tuition Fee:** Ksh 450,000 on 4 Feb 2011 less discounted Ksh 10,000 on full payment or in 3 parts of Ksh 150,000 on 4 Feb, 2 May, 1 Aug 2011

##### Foreign Students:

##### Rest of Africa citizens

US\$ 8,000 payable in full by 18 Nov 2010 for study in 2011

##### Overseas citizens

US\$10,000 payable in full by 18 Nov 2010 for study in 2011

#### Tuition Fees 2012: 2nd-Year Diploma

##### Kenya/Uganda/Tanzania citizens/residents

**Enrolment Fee:** Ksh 50,000

**Tuition Fee:** Ksh 405,000

**All Foreign Students** US\$ 8,000

#### Scholarships

Limited 1st-Year scholarships are available **for tuition only**.

The enrolment fee is not covered by the scholarship.

Candidates with proven need for assistance may apply. Submit a one-page plea outlining your financial position with proof and contactable references. Clarify why YOU should be given a scholarship. A verifiable guarantee of payment for enrolment fee is required.

Limited 2nd-Year scholarships are available **for tuition only**.

#### 2011 Application Deadline: 15 October 2010 4:00pm

Your signed form, duly filled out with all attachments included must reach us by the above date. **NOTE** All applicants will be **notified of interviews by email by 28 October 2010**

No correspondence will be entered into by the selection panel.

**Mail to:** The Mohamed Amin Foundation

P O Box 45048, Nairobi 00100, Kenya.

**Or deliver to:** MoFORCE Training Centre,

3 Mzima Springs Road, Lavington, Nairobi.

Thank you for your interest.

Student Co-ordinator Terry Wanjohi

Email [mofo2@iconnect.co.ke](mailto:mofo2@iconnect.co.ke) Tel/Fax: +254-20-4349280

The above is subject to change.

**Application for Enrolment**

**MoFORCE Training for Television and Film**

a project of

**The Mohamed Amin Foundation**

Broadcast Television Training since 1998



Type or write in black ink, using block capitals.  
Please complete in English.

Read **Criteria for Application and Information** page before completing this form.

**For office use only**    **A**    **E**    **GP**    **GE**    **SP**    **PH**    **ID/PP**    **CV**    **REF**    **CERT**

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**Personal Details of applicant (as per your ID and / or Passport)**

Surname \_\_\_\_\_ Given Name(s) \_\_\_\_\_

Sex: Male / Female (circle) Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

ID No \_\_\_\_\_ Passport YES / NO (circle) Passport No \_\_\_\_\_

Marital Status: Married / Single / Divorced (circle) Number of Children \_\_\_\_\_ Nickname \_\_\_\_\_

**Applicant's Address**

Residential \_\_\_\_\_

Postal \_\_\_\_\_

email \_\_\_\_\_

**Applicant's Telephone (with area codes)**

Mobile \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_

Leave Message with \_\_\_\_\_

**Family**

**Father's Surname** \_\_\_\_\_ **Given Name** \_\_\_\_\_

Occupation \_\_\_\_\_ ID No \_\_\_\_\_

Employer Name & Address \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

**Mother's Surname** \_\_\_\_\_ **Given Name** \_\_\_\_\_

Occupation \_\_\_\_\_ ID No \_\_\_\_\_

Employer Name & Address \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

**Payment guarantee for enrolment and / or course fees – both or enrolment fee only (circle)**

Fee Guarantor (Name) \_\_\_\_\_ Relation to you \_\_\_\_\_

Occupation \_\_\_\_\_

Address \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_ ID No \_\_\_\_\_

**Have you applied for training at the MoFORCE Training Centre before? YES / NO (circle)**

If Yes, how many times \_\_\_\_\_ in which year(s) \_\_\_\_\_ Were you interviewed by panel? Yes / No (circle)

**Were you asked to re-apply? Yes / No (circle) Are you a Scholarship applicant? Yes / No (circle)**

NB Please supply contactable tel. numbers / email and inform persons handling messages.

**If we cannot contact you by these means, it will be impossible to process your application**

## Qualifications

### Highest Academic

Highest level completed \_\_\_\_\_ Name of Institution \_\_\_\_\_  
Subjects & Grade Symbols \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ When completed? \_\_\_\_\_  
\_\_\_\_\_

### Other Qualifications

#### Professional work - Television Related \_\_\_\_\_

Number of years \_\_\_\_\_ Employer's Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Job Description \_\_\_\_\_

#### Other Job Experiences – Give full details \_\_\_\_\_

  
\_\_\_\_\_

### Fluency in English (Please circle)

<b>Speaking</b>	Very Good	Good	Average
<b>Writing</b>	Very Good	Good	Average
<b>Reading</b>	Very Good	Good	Average

### Computer Literacy (Please circle)

Very Good      Good      Average

Name computer programs you can work in \_\_\_\_\_

You may be tested in this.

### Signature Please read carefully and circle each statement and sign to confirm your agreement:

**The return of this application does not constitute a promise that the applicant will be selected.**

1. The details entered in this form are correct and true. YES / NO
2. If selected, I will commit to full time study and my guarantor will meet the quoted fees. YES / NO  
**OR** If selected, I will commit to full time study but I will need a scholarship. YES / NO
3. I attach a letter from my guarantor, agreeing to pay the enrolment and tuition fees. YES / NO  
**OR** I attach a plea for a scholarship and a guarantor letter for the enrolment fee of **Kshs 50,000**. YES / NO
4. Upon selection into the course, I will be able to pay the enrolment fee of **Ksh 50,000** without delay (by latest Thursday, 18 November 2010), to secure my place on the course. YES / NO
5. I accept as final, the choice made by the Selection Panel.
6. I agree, if called upon to do so, to participate in a Leadership Course. YES / NO
7. **My guarantor has met with the management. YES / NO** If No, arrange a meeting immediately.

This completed form must be received at MoFORCE Training Centre by **15 October 2010**.

\_\_\_\_\_  
Date & Place

\_\_\_\_\_  
Signature of Applicant